

Reference no
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For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation of	NB: Joint application		
Name of <input type="checkbox"/> organisation	BOA Development Trust		
Contact name & <input type="checkbox"/> number			
Contact address			
Contact email			
Organisation type	Company limited by guarantee	Local authority	Constituted body

2 – Your project			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Bradford on Avon		

Does your town/parish council know about your project?	Yes - joint applicant		
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Prepare a supplementary planning document: spatial plan / framework to reflect local ambitions and concerns / safeguard and promote development of BoA in the next 15 years: BoA 2026. Underpinned by a town roadmap to meet Climate Change Act obligations to cut greenhouse gas emissions by 34% by 2020.		
Where will your project take place?	Bradford on Avon		
When will your project take place?	March-July 2011		
How many people will benefit from your project?	Whole town population – c. 9,500		
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	We understand that town and village plans provide the foundation for the evolution of those individual communities – and that the work of the Community Area Plan is to fill in the gaps and fields of concern that cover multiple communities within the Community Area (such as public transport). The 2005 BoA Community Area Plan did not deal with spatial planning, although it did refer to the economy, traffic and transport, and housing & the built environment. It did not cover climate change. Within this context, ‘BoA 2026’ will relate to a broad range of concerns raised in the 2005 document. It will also provide important evidence and parameters for the next Community Area Plan.		

<p>What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.</p>	<p>This is designed to provide the framework for agreement of priorities by the Town Council and by the Area Board.</p>		
<p>How did you discover there was a need for your project and how will your project benefit your local community? Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</p>	<p>Bradford on Avon is rightly celebrated for its architectural heritage and historic character. However, by 2015, BoA will look and feel very different. Completion of Kingston Mills, Colour Developments, Berryfield and, possibly, Kingston Farm sites will bring in ±500 new jobs, plus ±400 new homes. Work should have started on the Historic Core Zone, creating a very different feel to the town centre, while employment growth will impact on transport and the retail/social environment. It remains crucial (1) that the town’s character and strengths, defined in part by its spatial qualities and historic character, is not endangered but enhanced; (2) that key organisations and people of BoA can help shape the impact of these issues through a town plan; (3) that the challenge of the Climate Change Act and the need for robust plans for a more sustainable future are prepared. Without a plan and framework, built on durable foundations, evolving with new opportunities, we risk the same traps that bedevilled us in the past – creating a vacuum others may seek to fill, and not always to the benefit of the town. BoA 2026 will give the town’s community the <input type="checkbox"/>legitimacy to be master of its own destiny.</p>		

Any other information about your project.	Please see attached outline of project, including comments re the importance of the new localism agenda to this proposal, and a note of our discussions with Wiltshire Council spatial planning officers.		
3 - Management			

<p>How many people are involved in the management of your group/organisation? Of these, how many are:</p> <p>Over 50 years Male</p> <p>25 – 50 years Male Female</p> <p>Under 25 years Male</p> <p>Disabled People Male</p> <p>Black and Minority Ethnic people Male</p>			
<p>If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?</p>	<p>This 'BoA 2026' project will conclude with its adoption as Supplementary Planning Document by Wiltshire Council and as a plan and framework for the future by BoA Town Council. Any work following on from that will need to be funded separately</p>		
<p>If you were not awarded the full amount requested, what would be the impact on your project?</p>	<p>Our ability to proceed will be severely constrained, if not blocked entirely.</p>		

How will you know whether your project has made a difference in the community?	By the level of engagement across the community during the preparation phase; by the buy-in of town organisations; by its adoption by Wiltshire Council; and by its efficacy in helping BoA map a future that will include testing targets associated with climate change, but also plans and a framework for meeting those targets.		
Have you contacted Charities Information Bureau for help with your application/ to seek funding?	No		
To whom have you applied for funding for this project (other than Wiltshire Council)?	Mid Wiltshire Enterprise Ltd (formerly West Wiltshire Enterprise Ltd) BoA Town Council		
Have you been successful?	Yes		
Have you or do you intend to apply for a grant from another area board within this financial year? If yes, please state which ones.	No		
Are you in receipt or anticipating other funding from Wiltshire Council for this project?	No		
4 - Information relating to your last annual accounts (if applicable)			
Year ending:	Month:	Year:	

A - Total income:	£		
B - Minus total expenditure:	£		
Surplus/deficit for year: (A minus B)	£		
Free reserves held:	£		

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
		P/C		
Research/preparation	£4,300	Own fundraising/reserves*		£2,500 (C)
Public consultation event	£1,200	* grant from Town Council		£
3-day stakeholder event	£4,300	Parish/town council		£
Public meeting with results	£850			£
Final draft of plan	£850	Trusts/foundations		£
Bought-in costs				£
website/print	£1,500	In kind		£
hire of hall	£500			£
plan print	£300	Other		£
materials	£500	Mid Wilts Enterprise Ltd**		£5,000 (P)
Contingency	£300	** NB: funds not from Wiltshire Council. MWE putative name for successor to West Wilts Enterprise Ltd, an independent company.		£
Total Project Expenditure	£14,600 (inc VAT)	Total Project Income		£7,500 (P)

Total project income B	£7500			
Total project expenditure A	£14,600			
Project shortfall A – B	£7,100			
Award sought from Wiltshire Council Area Board	£7,100			
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				

<p>Enclosed (please tick)</p> <p>Written quotes including the one you are going to use</p> <p>Latest inspected/audited accounts or annual report</p> <p>Income and expenditure budget for current financial year</p> <p>Project budget (if applicable)</p> <p>Terms of reference/constitution/group rules</p> <p>Evidence of ownership/lease of buildings and/or land</p> <p>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</p>	BoA Development Trust			
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<p>7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:</p>	
<p>a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?</p>	<p>While this project does not <input type="checkbox"/> specifically deal with either of these elements, they will surely be addressed within the <input type="checkbox"/> consultation phase of the <input type="checkbox"/> project.</p>
<p>b) How does your project work to promote inclusion, participation and good community relations?</p>	<p>While this project does not <input type="checkbox"/> specifically deal with either of these elements, they will surely be addressed within the <input type="checkbox"/> consultation phase of the <input type="checkbox"/> project.</p>

<p>c) Is your project targeted at a specific group? If yes, please tick any of the following which apply</p> <p>Under 25's Over 50's</p> <p>Mostly or all men/boys Mostly or all women/girls Specific minority ethnic groups (please state which groups) Specific faith groups (please state which groups) People/families on low income Other disadvantaged groups (please state which groups)</p>	<p>No, it is not targeted at any particular group - the Town Plan will have an impact on every citizen in the town.</p>
<p>8 - Declaration (on behalf of organisation or group) – I confirm that...</p>	

<p>I have read the funding criteria</p> <p>The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.</p> <p>If an award is received, I will complete and return an evaluation sheet.</p> <p>That any other form of licence or approval for this project has been received prior to submission of this application.</p> <p>That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.</p> <p>Child Protection Public Liability Insurance Equal opportunities Access audit Environmental impact Planning permission applied for (date) or granted (date)</p> <p>That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.</p> <p>I give permission for press and media coverage by Wiltshire Council in relation to this project.</p>	
<p>Name:</p> <p>Position in organisation:</p>	<p>Date: 15 February 2011</p>
<p>Please return your completed application to the appropriate Area Board Locality Team</p>	